

**2024 Institute on Teaching and Mentoring
Conference Fees
New Orleans Marriott
October 31-November 3, 2024**

Scholars

The cost for one scholar to attend the Institute is **\$1,079** before **September 13** and **\$1,134** after **September 13**. This covers the following:

- Lodging in a double room (2 persons per room) for 3 nights @ **\$103** per night for a total of **\$309 per scholar**
- Registration fee (includes all conference materials and 7 meals Thursday evening reception to Sunday morning brunch excluding dinner on Saturday) - **\$770 per scholar** (if registered before **September 13**) or **\$825 per scholar** (if registered after **September 13**).

Directors/Coordinators/Guests

The cost for one Director/Coordinator/Guest to attend the Institute is **\$1,385** before **September 15** and **\$1,440** after **September 13**. This covers the following:

- Lodging in a single room (1 person) for 3 nights @ **\$205** per night for a total of **\$615 per director/coordinator**
- Registration fee (includes all conference materials and 7 meals Thursday evening reception to Sunday morning brunch excluding dinner on Saturday) - **\$770 per director/coordinator** (if registered before **September 13**) or **\$825 per director/coordinator** (if registered after **September 13**).

Payment

Methods of payment:

Checks or Paypal accepted. Credit card payments are only accepted with Paypal.

Purchase Orders should be sent to: veda.overton-houston@sreb.org

Make checks payable and mailed to:

Southern Regional Education Board
SREB-State Doctoral Scholars Program
Attn: Veda Overton-Houston
592 10th Street, NW
Atlanta, GA 30318

Please include: *all* names, registration LOGIN IDs, invoice number, and the amount for each attendee with payment.

Refund/Cancellation policy:

Refunds will be issued for cancellations received via e-mail by **September 30, 2024**. Please send request(s) for refunds to veda.overton-houston@sreb.org.

After **September 30, 2024**, **no refunds** will be issued on any cancellations received.